

BARNBY IN THE WILLOWS PARISH COUNCIL

PARISH COUNCIL MEETING 20TH JULY 2023 at 7:00pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Contributions from the public, District and County Councillors**
4. **Approval of minutes** – *formal approval of the Parish Council meeting held on 22nd June 2023.*
5. **Matters arising from the minutes** (HC/all) – *reviewing items and updates on previous actions; including review of format for actions log*
6. **Finance** (HC)– *review financial issues / authorise payments*
 - a) Payments made since last meeting (June):
HMRC payments (tax) have been made
Parish Council -
Newsletter £68.95
Village Hall –
SSE £180.62
Newark Advertiser (Licensing) - £342.36
Food Hygiene Certification (KS) £12.00
 - b) Payments upcoming:
Reimbursement costs for BBQ – receipts being reviewed approx. £863.82
NSDC Licensing application – approx. £123 (pending receipt)
ICO £35.00 (Direct Debit)
Food Hygiene Certification (DP)
 - c) **Income received** – *review income received since last meeting*
 - d) **Insurance** – *review current position*
 - e) **Servicing of electrics** – *review need for quotes.*
 - f) **Training** – *review course available for CIL funding processes*
7. **Village Committee Report** (KS/GB) – *to review updates since last meeting, including updates on events and licensing.*
8. **Approval of Formal Documents** (HC/all) – *to review and approve as being up to date, and to agree next renewal dates:*
Financial Regulations; Standing Orders; Asset Register; GDPR and accessibility information; Equality, and Grievance & Disciplinary, procedures.
9. **Councillor responsibilities** – *review task sheet and agree next steps.*
10. **Footpath** (KS) – *review request for improving the footpath next to the Village Hall.*
11. **Grant Funding** (DP) – *review options available.*
12. **Internet facilities** (HC) – *review options and feasibility*
13. **Planning matters** (HC) – *review planning requests and / or decisions*
 - a) 23/00828/FUL – Parish Church of All Saints, Front Street – *installation of an outdoor Kazuba2 waterless toilet. Decision needed – deadline 24th July.*
 - b) Appleby Lodge – *review outcome of application.*
 - c) Chestnut Lodge – *review draft letter for local MP.*
 - d) Updates on Planning Processes – *review updates from NSDC*
14. **Correspondence** (HC) - *overview of correspondence to be circulated*
 - a) NALC Constitution – *review amendment proposals and collate comments*
 - b) Tour of Britain – *update on plans for cycle race and routes on 6th September (info only)..*
15. **Date of the next Parish Council Meeting** – 14th September at 7pm to be agreed

...Helen Cowlan.....Parish Clerk
15/7/23