

BARNBY IN THE WILLOWS PARISH COUNCIL

MINUTES FROM THE ANNUAL AND ORDINARY PARISH COUNCIL MEETINGS 17th MAY 2023 at (following straight on from Annual Parish Meeting).

Attendees: Cllr Graham Bett, Cllr Jackie Parker, Cllr Carina Jukes, Cllr Ben Powell, Cllr Derick Parker, Cllr Keith Stanton, Cllr Neil Gribby, Helen Cowlan (Clerk)
Public: None

As current Chair, Cllr Bett welcomed the new Councillors to the Parish Council, and gave formal thanks to outgoing Councillors. **ACTION – Clerk to write formal letters of thanks.**

1. Election of Chair and Vice-Chair

Cllr Graham Bett was declared Chair – proposed Cllr Jukes, seconded Cllr D Parker.

Cllr J Parker was declared Vice-Chair – proposed Cllr Jukes, seconded Cllr Bett.

All posts unanimously agreed.

2. Declarations of interest

None.

3. Contributions from the public, District and County Councillors

No updates received. Formal thanks given for Cllr Lee for support and advice given. It was agreed that the County Councillor will be contacted to requests dates for future visits, and to (re)emphasise the need for support e.g. planning.

4. Approval of minutes

The minutes of previous meetings were approved as being true records of the meetings:

- the Annual Parish Council meeting, held on 10th May 2022 – prop Cllr Bett, sec Cllr J Parker.
- the ordinary Parish Council meeting, held on 9th March 2023 – Cllr Bett, sec Cllr J Parker.

It was unanimously agreed to approve Annual Parish Council minutes at each subsequent meeting, with only the Annual Parish Meeting having to wait until the following year.

5. Matters arising from the minutes

Village speed limit – a review of boundaries has previously been requested to ensure that the 30mph zone covers all properties within the village envelope. **ACTION – Clerk to contact Cllr Darby to follow up and establish Highways’ reasoning; invite Cllr Darby for a village ‘walkabout’ to review issues’; contact Cllr Darby to establish best times to meet.**

New hob – it was clarified that the most recent invoice was for works ready for installation (for the hob that had been purchased / invoiced earlier).

Website – feedback was given to ensure that heading should be simplified and that copies of newsletters should be added. After discussion, it was agreed that Cllr Stanton would also have access to the website to be able to update with Committee / Village events information, and as support / contingency. **ACTION - Clerk review website and share how to access site.**

Fencing – fencing on the green was removed / repaired as needed as it was dangerous.

Pans – **ACTION – it as agreed that the Clerk will add information to the website to see if anyone has any induction pans, they would be willing to donate to the Hall (before reviewing whether or not any should be bought).**

Chestnut Lodge – Cllr Bett read out a response received from Michael Gove (after concerns were raised via Robert Jenrick, who has recently visited in relation to a meeting with NFU). Changes to Planning Policy will be seen through the Levelling Up and regeneration projects – rules will be tightened / strengthened, with greater consequences for rules being broken. The Chestnut Lodge application was refused although a cautious approach should be maintained in case of resubmission and / or appeal(s). The Parish Council will consider future approaches for resident engagement.

Beckingham planning – currently awaiting the outcome of the appeal relating to the planning application for pitches for the Travelling Community at Beckingham.

Plaque – Mrs Speakman has organised a memorial plaque and it is hoped this will be presented, with family present, at the summer BBQ.

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6. Finance

- a) Payments made since March's meeting (inc VAT):

Parish Council:

Cement (noticeboard) £26.86

Memorial tree £37.00

NALC Subscription £91.48

Newsletter £70.00

Village Hall:

Water Plus £19.88

One Electrical (hob electricals) £336.00

Vulcana (heater servicing) £180.00

- b) Upcoming payments:

Plaque for memorial tree £50.00

Fencing £26.33 – to be allocated against CIL funding.

Thanks were given for help with repairing fencing.

All payments were unanimously agreed – proposed Cllr Stanton, seconded Cllr Powell.

- c) Income - received since March's meeting:

Precept part 1 - £2036.43

VAT reclaim £274.37

Village Hall donation (memorial) £1000 – this will be ringfenced for specific expenditure

Coronation Grant £100

Easter Event £183.30 (gross)

- d) Insurance

After discussing quotes, it was unanimously agreed to renew using discounted rate for a three-year renewal period. It was also agreed that a building valuation should be carried out in the future to ensure insurance cover is enough. **Action – Clerk to circulate policy documents and complete renewal.**

- e) Budgets and balances

A review of actual spend against budget for 2022-23 was discussed. Current balances were stated for each account (reserves £7203.60, current £5373.19, hall £3513.42). It was suggested that the accounts be merged to try and reduce associated costs. **ACTION – Clerk to establish why two accounts were set up (e.g. for grants) and to research feasibility of merging (e.g. with bank / NALC).**

- f) AGAR and Policy review

The approvals and reviews will take place as part of June's meeting to allow for thorough review.

7. Planning

a. 23/00694/HOUSE – *Olgwenver, Back Lane* – garage conversion to create additional living space. OUTCOME – no objection (unanimous) – Clerk to update NSDC as per process.

b. 23/00258/LDCE – School House, Back Lane – Lawful development certificate for existing car port and shed. OUTCOME – approved (info only).

8. Register of Members Interests

An overview of process and deadlines was given. **ACTION – Clerk to circulate form to be completed and returned to the Clerk to collate / send to NSDC asap.**

9. Training

Training opportunities are available, and will become available in future months, and the Clerk will circulate sessions as needed,

10. Councillor Roles

It was agreed that Cllrs take ownership for different areas to share responsibilities for tasks being done. It was unanimously agreed that Cllr D Parker will take responsibility for researching grants and funding opportunities. **ACTION – Cllr J Parker to create a list of tasks that could be shared between Cllrs / residents / Councils; a working party will be created to work on the hedgerow.**

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11. Village Committee Report

A lot of good work is being done. The next big event is the Summer BBQ on 1st July. Tickets are £10 which will include food, there will be a raffle and live music. A working party will be created nearer the time for setting up. There is a full programme of events planned up until March 2024, with projections of generating at least £2600 in income. Cllr Stanton is meeting with NSDC Licensing on 25th, and will bring proposals for approval to the next meeting. **ACTION – Temporary Events Notice to be completed for the BBQ event.**

12. Civility and Respect Project

A brief overview of the project was given – details will be circulated for consideration at a future meeting (after allowing time for other formalities to be completed by the new Council).

13. Risk Assessments

After discussing the principles and importance of risk assessments, it was agreed the Cllr D Parker and Cllr Stanton would review what was required, with a view to bringing proposals to a future meeting.

14. Correspondence

All correspondence has been circulated – nothing in need of further review.

Additional discussion points:

Cllr Jukes to speak to landowner to ask if footpaths can be mowed

Cllr Stanton proposed a change to have six smaller newsletters to enable information to be shared more promptly – there will be no extra costs and may reduce costs generated by creating flyers, as well as improving responsiveness to / from residents – unanimously agreed.

Defibrillator – it is currently awaiting repair (possible manufacturer issue) and a notice will be displayed while out of use.

Cllr Stanton will mow the green while Cllr Parker is not available to do this.

15. Date of the next Parish Council Meeting – 22nd June 2023 7pm.

Meeting ended 21.30

.....Chair

.....Date

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