

# BARNBY IN THE WILLOWS PARISH COUNCIL

## MINUTES FROM THE PARISH COUNCIL MEETING ON WEDNESDAY 11<sup>th</sup> SEPT 2024 at 7.00pm.

Attendees: Cllr Graham Bett (Chair), Cllr Jackie Parker (Vice-Chair), Cllr Derick Parker, Cllr Ben Powell, Cllr Johno Lee, Cllr Emma Oldham, Helen Cowlan (Clerk)

Public: 2 members of the public were present.

### 1. **Apologies for Absence**

Apologies were received from Cllrs Jukes and Gribby – apologies were accepted by the Parish Council.

### 2. **Declarations of interest**

None.

### 3. **Contributions from the public, District and County Councillors**

*Cllr Lee's updates* – Cllr Lee may be able to arrange a site visit with the Highways portfolio holder to review the Manor Farm site (although contact should usually go through the County Councillor); NSDC housing targets will be under review next year including the numbers needed for traveller sites (likelihood is to increase); proposals for the A17 distribution centre(s) are under review and consultations would be expected; it was suggested that if the Parish Council was to consider a Community Plan then this should be progressed asap; as the Parish Council have been advised that NSDC will provide updates when the next review of Conservation areas will be done, it may be worth considering contacting the Chief Executive to request an earlier review if felt necessary.

*Cllr Oldham's updates* – consultations are underway in relation to the provision of solar farms; enforcement action may be considered in relation to Chestnut Lodge if it is established that any planning breaches have taken place; NSDC will be mapping the area in relation to local bins and dog bins, and there may be an opportunity to request more if needed; the glass recycling scheme appears to be going well and more information will follow as it becomes more established; NSDC are running a photography competition until the end of September.

*Village Hall windows* - Cllr Oldham will chase up the NSDC contact for Conservation areas due to difficulty in getting a response from, and getting up to date information about, regulations relating to permitted works for Village Hall windows. Resident Mrs Barlow confirmed that previous advice had been, and still should be, that double glazing could be considered as long as frames / lines mirrored existing external frames. The Clerk confirmed that some reserves have been ringfenced for repairs, although it was acknowledged that it would not cover everything necessary at this point.

*Healthcare* – resident Mrs Barlow confirmed that the next Newark Healthcare group meeting was next week and that feedback would be brought to the next Parish Council meeting.

*SNG* – feedback received highlighted a spate of Landrover and Jaguar thefts, and the use of steering locks was recommended,

*Planning matters* – feedback has been received that NSDCs Enforcement Team have been made aware of some concerns at Chestnut Lodge but that they would provide an update if any breaches had occurred upon investigation. NSDC have advised that they do not believe a breach has taken place at Manor Farm despite pallets being visible on site. Concerns from a resident about the visual impact, as well as health and safety issues were highlighted for the record.

### 4. **Approval of minutes**

The minutes of the previous meeting(s) held on 3<sup>rd</sup> July 2024 were approved as being a true record - prop Cllr J Parker, sec Cllr B Powell (unanimously agreed).

### 5. **Matters arising from the minutes**

*Village Hall windows* – in addition to Cllr Oldham chasing NSDC as above, the option of cleaning and repairing/repainting was discussed with acknowledgement of the need to get three quotes for future works (as agreed).

*Dimmer switches* – it was resolved that the installation of dimmer switches was not a priority at the moment, but could be revisited in the future if needed.

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*Gravel (back of Hall)* – quotes have suggested costs of approx. £160 for two tonnes of gravel, and Cllr Derick Parker would finalise that week. **OUTCOME – it was resolved that gravel be purchased subject to costs remaining in line with quotes received.** Proposed Cllr Powell, seconded Cllr Derick Parker.

## 6. Finances

### a) Current balances

An overview of balances was given with the deposit account at £7367.99 and the current account at £7929.99 (covering PC and VH) – an overview of year to date against budget will be brought to the next meeting. The 2025-26 budget will need to be reviewed and approved at January's meeting.

### b) Payments made since last meeting (July)

Parish Council -

PAYE commitments have been paid

ICO annual payment £35 (pre-approved Direct Debit)

Village Hall –

PAYE commitments have been paid

BBQ event costs £816.60 including the band

Fencing (front of Hall grounds) £155.75 (as agreed at the last meeting)

Vulcana (heater servicing) £192.00

NSDC Licensing (annual fee) £70.00

Additionally, £11.11 banking charges in addition to standard monthly costs.

### c) Upcoming payments

Electric servicing (5yearly) – quotes tbc

Election costs if election called for

### d) Income received

Parish Council –

VAT £74.86

Village Hall –

Events £2245 (gross/before costs)

Election Hire (2 of 2) £240.00

Hall Hire – pilates and additional £48

Marquee Hire £50.00

Easy Fundraising £17.84

Regular (pre-approved) payments covered monthly website and Clerk costs.

**OUTCOME – it was resolved that payments be approved – proposed Cllr Powell, seconded Cllr Derick Parker (unanimously voted).**

### e) Banking Card

Clerk and Cllr Derick Parker proposed that an additional deposit / paying in card be applied for, to be held by Cllrs Jackie and Derick Parker, for the purpose of paying in funds raised by the Committee as needed. **OUTCOME – it was resolved that the Clerk will contact the bank to arrange (unanimously voted).**

## 7. Planning Matters

a) 24/01299/TWCA – Birch Trees, Front Street – tree works have been carried out (see application). **OUTCOME – NSDC approved / no objection (info only).**

b) 24/01142/TWCA – Doves Cottage, Front Street – removal of three trees. **OUTCOME – NSDC approved / no objection (info only).**

## 8. Village Committee report

Recent events raised funds as follows: D-Day £207.50, BBQ 923.09, Horticultural Show £255.00.

Upcoming events include: Harvest Lunch, Fireworks Night in conjunction with The Willow Tree

(landlord and landowner permission obtained), Edwina Hayes (February). It was confirmed that the Summer BBQ event next year would be held on 5<sup>th</sup> July with the same band having been booked –

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although concerns about a price increase were discussed, Cllr Derick Parker was confident that it would remain profitable (budgets / calculations prepared). It was agreed that plans for 'A Soldier's Tale' would be put on hold for now.

It was suggested that the Committee would benefit from having more male members so this should be encouraged in the Village, although it was acknowledged that some may prefer to help on an adhoc basis.

Monies raised at the Horticultural Show were given to the Clerk for banking.

Two new Committee members were proposed – Clare Powell and Amanda Foster. **OUTCOME – the Parish Council approved membership – proposed Cllr Derick Parker, seconded Cllr Bett (unanimously voted).**

### 9. Vacancy

NSDC will confirm whether or not an election has been called for and, if not, the vacancy can be filled through co-option at the next meeting (Nov). NSDC advised that although Parish Councils can advertise if no election has been called (specifically), the public will already be aware of the vacancy as a result of the previous formal notice. Potential candidates can submit an overview of why they wish to be considered in writing, but this can also be done at a meeting where questions can be asked if needed. In general terms, the meeting would then move to exclude public/press while applications are reviewed, before resuming to carry out the voting process. It was confirmed that each candidate would need to have a proposer and seconder before voting could take place, and that there would need to be a clear majority before appointing the new Councillor i.e. at least 4 votes. The co-option policy of a similar sized Council was reviewed, and amendments suggested, for the formulation of one to be used for this (and for future) co-option (if confirmed by NSDC). **OUTCOME – it was resolved to adopt the co-option policy which the Clerk will update with agreed points – proposed Cllr Bett, seconded Cllr Powell (unanimously voted).**

### 10. Village Green fence repairs

An audit of the fencing has been carried out which highlighted the need for repairs to be carried out. The posts were satisfactory, but slats were not in good condition. It was established / agreed that a fence should remain in place, and Cllr Powell proposed using the legacy funds for costs and that a plaque be added in recognition / in the memory of the resident from whom the donation was received. Cllr J Parker proposed consideration be given to costing fencing around the road on a like-for-like basis. **OUTCOME – it was resolved that Cllr Bett would oversee a review of options and costings for fencing as discussed and bring to a future meeting for further discussion and approval.**

### 11. Card Tables

It was identified that the card tables are in need of replacement due to them deteriorating and breaking. For sizing of 90x60, approx. pricing would be £22 each and 12 would be needed, Cllr D Parker to purchase one to review as would have one for personal use anyway. **OUTCOME – it was resolved that new tables be purchased in line with quotes obtained, and once satisfactory style located – proposed Cllr D Parker, seconded Cllr Powell (unanimous agreement).**

It was decided to put plans for benches on hold at this time and review in the future if needed.

### 12. Kiddey Stones

NSDC will be advertising a consultation about whether or not funds (£80,000) should be spent on relocating and siting artwork at Castle House – everyone will be welcome to submit comments.

### 13. Correspondence

- i) NSDC Winter Service – *it was agreed that no further salt (not gravel) is needed this time.*
- ii) LCC Minerals and Waste Local Plan – *overview of consultation (deadline 24/9)*
- iii) Dragon Boat Festival – *15<sup>th</sup> Sept*
- iv) NSDC monthly park walks – *details of ranger-led walks are available through NSDC.*

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The sad passing of John Reed (former Parish Councillor) was acknowledged, and condolences extended to family and friends. The funeral is to be held on 27<sup>th</sup> Sept at 12pm. The Parish Council was in agreement to recognise his contributions, and that he will be missed.

14. **Date of the next Parish Council *Meeting*** – *Thursday 14<sup>th</sup> November 2024 at 7pm.*

.....Chair

.....Date

**Parish Clerk: Mrs Helen Cowlan Tel: 07905 787086**  
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